

**SAGINAW CHARTER TOWNSHIP PLANNING COMMISSION
SAGINAW CHARTER TOWNSHIP HALL
MAY 6, 2009**

Members Present

A. Seaver
D. Emmenecker
J. Anderson
P. Brucker
E. Majask
C. Nolan
B. Nelson

Members Absent

Others Present

B. Smith, Planner
C. Edlinger, Recording Secretary

Mr. Brucker called the meeting to order at 7:00 p.m.

Approval of Minutes:

Motion by Mr. Anderson, supported by Mr. Nelson, to approve the minutes of April 15, 2009.

VOTE: 7 YEAS 0 NAYS 0 ABSENT MOTION CARRIED

New Business:

- A. **S-09-07** – Catholic Federal Credit Union of Saginaw, Michigan is requesting site plan approval to construct a 909 square foot building addition and additional landscaped islands located at 6180 State Street. (12-4-18-4003-001)

Ms. Smith stated the property is located on the north side of State Street approximately 800 feet east of Twin Oaks Boulevard. A lobby addition was constructed in 1993; an automated teller machine was added in the existing drive-thru lane in 2001 and most recently a 450 square foot addition on the south side of the building along with a five (5') foot wide raised walkway between the building and the adjacent parking lot was constructed in 2005. Each of these minor additions was approved through an administrative review process. As part of the administrative approval of the addition constructed in 2005, one of the conditions was that any future changes would require review by the Planning Commission.

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Whereas the proposed addition to the building and the added parking islands meet with the dimensional requirements of the zoning ordinance and general development standards of the Township, staff is requesting site plan approval for S-09-07 with the four (4) conditions listed in staff's report.

Mr. Brucker than asked for public comments in favor or in opposition to the proposed site plan.

There being no comments, Mr. Brucker closed the public hearing portion of this proposed site plan.

Discussion followed among the Planning Commission members.

Motion by Mr. Nolan, supported by Mr. Emmenecker, to recommend approval of the proposed site plan (S-09-07) upon the four (4) conditions listed below:

1. Approval of the final site plan by the Community Development Department, Fire Department, Building Department, Department of Public Services.
2. The Township Engineer has determined that the project may be exempt from a formal review; the following conditions must be met:
 - A. New construction shall not increase runoff to neighboring properties.
 - B. New construction shall not hinder established flow patterns.
 - C. A request for exemption form must be filled out, submitted, reviewed and approved.
3. Architectural and construction plans must be submitted, reviewed and approved prior to the issuance of a building permit.
4. Landscaping details must be provided for the additional landscaped islands.

VOTE: 7 YEAS 0 NAYS 0 ABSENT MOTION CARRIED

Receive and File All Correspondence:

- A. A copy of the April 2009 issue of Planning & Zoning News.
- B. A copy of an article from the American Planning Association's Zoning Practice publication, "Balancing the Solar Access Equation".
- C. A copy of the April 8, 2009 Board of Appeals minutes.

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Other New Business:

- A. S-09-04 – AT&T Mobility of Indianapolis, Indiana has received administrative site plan approval for the installation of three (3) antennas, new lines of coax cables and improvements to the existing shelter to replace the existing equipment cabinet at an existing monopole tower located at 4570 Lawndale Road. (12-4-05-2019-000)

- B. S-09-05 – AT&T Mobility of Indianapolis, Indiana has received administrative site plan approval to replace three (3) antennas and to add three (3) new antennas at the current height level of 120' on the existing monopole tower located at 5645 State Street. No changes to the height of the tower or to the ground equipment or existing leased area are proposed. (12-4-20-2018-002)

- C. S-09-06 – AT&T Mobility of Indianapolis, Indiana has received site plan approval to add three (3) new antennas, six (6) new lines of coax cable at an existing 135-foot monopole tower located at 3320 Bay Road. (12-4-11-3021-000)

Old Business:

Adjournment:

Motion by Ms. Seaver, supported by Mr. Nelson, to adjourn the meeting at 7:23 p.m.

VOTE: 7 YEAS 0 NAYS 0 ABSENT MOTION CARRIED